

# Welcome to Marsing High School

Dear Parents and Students:

The mission of Marsing School District is to educate all students to lead productive, satisfying and responsible lives now and in the future. In order for us to be able to complete this mission we need your help. We need our parents, students and staff to work together as a team to provide the best education possible for our students. The school promises to provide the following characteristics to be effective:

- Commitment to learning as the number one priority
- Strong community involvement
- Strong instructional leadership
- High expectations for students and staff
- Commitment to mastery of basic skills by all students
- Clear and focused school mission
- Positive school climate
- Consistency among staff in the treatment of students
- Frequent and careful monitoring of student progress.

This handbook was designed to give you useful information about Marsing High School and the rules under which our school operates. It is very important you and your child read and understand the handbook. The basis of this handbook comes from Marsing School District Policy and Procedure Manual. If you have any concerns, comments or questions about this handbook or its contents, please feel free to contact me at my office, or consult the district's policy manual. There are copies at the high school and district offices.

Marsing High School is a closed campus. This means that students are not allowed to leave the campus during lunchtime or any other time during school without written or verbal permission from their parent or guardian through the high school office.

Words cannot express my excitement about working with you this coming school year. I have a very strong desire to make Marsing High School a place where you feel welcome, students succeed and staff enjoys working. Using teamwork, we can make this a reality. Our students deserve nothing less.

Sincerely,

Wade Pilloud

# TABLE OF CONTENTS

OUR MISSION .....	1
VISION STATEMENT .....	1
MARSING HIGH SCHOOL MISSION STATEMENT .....	1
FACULTY AND STAFF .....	2
CLUBS AND ACTIVITIES.....	3
ATHLETIC PROGRAMS.....	3
CLASS ADVISORS .....	4
STUDENT OFFICERS .....	4
CLUB OFFICERS.....	5
PARENT RIGHTS AND RESPONSIBILITIES .....	6
STUDENT RIGHTS AND RESPONSIBILITIES .....	7
BEHAVIOR DISCIPLINE PLAN .....	8
STUDENT BEHAVIOR EXPECTATIONS .....	11
INAPPROPRIATE BEHAVIORS AND CONSEQUENCES .....	11
REFERRALS AND EXTRACURRICULAR ACTIVITIES .....	16
STUDENT DRESS CODE.....	16
ATTENDANCE REQUIREMENTS .....	17
TARDIES .....	18
PENALTY FOR NOT SERVING MONDAY NIGHT SCHOOL.....	19
THEFT OR DESTRUCTION OF PROPERTY .....	19
LOCKER ASSIGNMENTS.....	19
CLOSED CAMPUS .....	19
TEXTBOOK CARE AND REPLACEMENT.....	19
EARLY RELEASE.....	20
CD/MP3 PLAYERS, *IPODS, CELL PHONES, SKATEBOARDS, ETC.....	20
STUDENT USE OF MOTORIZED VEHICLES.....	20
BUS BEHAVIOR.....	21

<b>FOOD AND DRINK .....</b>	<b>22</b>
<b>FREEDOM OF SPEECH, PRESS, AND ASSEMBLY .....</b>	<b>22</b>
<b>GUEST SPEAKER FORM .....</b>	<b>22</b>
<b>VISITORS .....</b>	<b>22</b>
<b>MILITARY RECRUITER ACCESS.....</b>	<b>22</b>
<b>CO - CURRICULAR PARTICIPATION INCLUDING ATHLETICS .....</b>	<b>23</b>
<b>GRADING.....</b>	<b>25</b>
<b>VALEDICTORIAN AND SALUTATORIAN REQUIREMENTS .....</b>	<b>25</b>
<b>INDEPENDENT STUDIES .....</b>	<b>26</b>
<b>GUIDANCE SERVICES.....</b>	<b>26</b>
<b>CLASS CHANGES.....</b>	<b>26</b>
<b>GRADUATION REQUIREMENTS.....</b>	<b>27</b>
<b>SCHOOL DANCES.....</b>	<b>28</b>
<b>PLAGIARISM .....</b>	<b>29</b>
<b>LIBRARY USE POLICY .....</b>	<b>29</b>
<b>LUNCH ROOM ETIQUETTE AND PROCEDURES.....</b>	<b>30</b>
<b>STUDENT FEES .....</b>	<b>31</b>
<b>OVERVIEW OF THE 2007-2008 SCHOOL CALENDAR .....</b>	<b>33</b>

# **MARSING SCHOOL DISTRICT #363**

## **OUR MISSION**

To educate all students to lead productive, satisfying  
And responsible lives now and in the future.

## **VISION STATEMENT**

To provide effective schools that have the following characteristics:

- Commitment to learning as the number one priority
- Strong community involvement
- Strong instructional leadership
- High expectations for students and staff
- Commitment to mastery of basic skills by all students
- Clear and focused school mission
- Positive school climate
- Consistency among staff in the treatment of students
- Frequent and careful monitoring of student progress

## **MARSING HIGH SCHOOL MISSION STATEMENT**

Our mission is to create a positive, safe, success-oriented environment for all students. We will involve parents in their child's educational process. We will encourage self-discipline, high expectations, and respect for others. We will encourage students to become lifelong learners in social skills, basic values, basic curriculum, workforce skills, and current technologies within an ever-changing society.

**FACULTY AND STAFF  
MARSING HIGH SCHOOL  
Home of the Huskies  
2007 - 2008**

**P.O. Box 340, Highway 78  
Marsing, Idaho 83639**

**Telephone: 208-896-4112  
Fax: 208-896-4457**

**Mr. Wade Pilloud  
Principal**

**Mr. John Cossel  
Counselor**

**Mrs. Glenda Gammett  
Secretary**

**FACULTY AND STAFF**

**HIGH SCHOOL**

Ms. Janet Cooney..... Science / Physical Education / Athletic Director  
Ms. Amber Culbertson ..... Foreign Language / ESL  
Ms. Joan Ferguson ..... Educational Assistant / Special Education - COSSA  
Mr. Dana Hammer..... Educational Assistant / Special Education - COSSA  
Mr. Don Heller ..... Physical Education / Athletic Director  
Mrs. Pam Herman ..... Media Specialist  
Mr. Kirk Hubbard..... Mathematics / World History  
Mrs. Beth Ledington ..... English, Speech  
Mr. Daryl Lemos..... English / Senior Writing Lab  
Mr. John Lindley..... Science  
Mrs. Melanie Metzger ..... Art / Speech / Photography  
Mr. Mike Martin..... Agriculture / Horticulture / Science  
Mr. Ed Pfeifer..... Social Studies  
Ms. Dawn Sandmeyer..... Choir / Band  
Ms. Margaret Sewell-Dewey..... Special Education  
Ms. Brandy Smith..... Business Technology / Computers / Publications  
Mr. Jake Walgamott ..... Mathematics, Health, P.E.  
Mr. Mark Worley ..... Mathematics  
Mr. Jeff Young ..... Technology Coordinator

**COSSA STAFF**

Mr. Mark Bauer ..... Welding  
Mr. Dick Ireland ..... Auto Technology  
Ms. Nadine Jemmett..... Intro to Health  
Ms. Diana Webster ..... Health Occupations  
TBA..... Automated Engineering  
Mr. John Montana ..... Auto Mechanics / Diesel Mechanics  
Mr. Terry Stewart..... Building Trades

## **CLUBS AND ACTIVITIES**

**National Honor Society- NHS  
National FFA Chapter  
Business Professionals of America- BPA  
Science Club  
Future Hispanic Leaders of America- FHLA  
Student Council  
Vocational Industrial Clubs of America- VICA**

## **ATHLETIC PROGRAMS**

### **FALL**

**Football  
Volleyball  
Cheerleading**

### **WINTER**

**Boys Basketball  
Girls Basketball  
Wrestling  
Cheerleading**

### **SPRING**

**Baseball  
Softball  
Track**

## **SCHOOL MASCOT**

**Huskies**

## **COLORS**

**Blue and Gold**

## CLASS ADVISORS 2007 – 2008

### FRESHMAN CLASS ADVISORS

Mr. Daryl Lemos  
Ms. Brandi Smith  
Mr. Mark Worley

### SOPHOMORE CLASS ADVISORS

Ms. Janet Cooney  
Mr. Kirk Hubbard  
Mr. Ed Pfeifer

### JUNIOR CLASS ADVISORS

Mrs. Pam Herman  
Mr. John Lindley  
Mr. Jake Walgamott

### SENIOR CLASS ADVISORS

Ms. Amber Culbertson  
Ms. Melanie Metzger  
Ms. Beth Ledington  
Mr. Mike Martin

## MARSING HIGH SCHOOL STUDENT OFFICERS 2007 – 2008

### ASB

Kelsey Cook, President  
Taylor Nielsen, Vice President  
Stephanie Powell, Secretary  
Jonathan Andrus, Treasurer  
Bridgette Longwill, Sergeant at Arms  
Sean Finley, Hostess  
C C Zanardi, Host

### Senior Class

Molly Rice, President  
Bridgette Longwill, Vice-President  
Liz Mandujano, Secretary/Treasurer  
Cera Jackson, Girls Representative  
Ethan Sauer, Boys Representative

### Sophomore Class

Kacie Hull, President  
Mayra Rodriguez, Vice-President  
Libby Wieser, Secretary/Treasurer  
Alma Marcial, Girls Representative  
Tony Beagley, Boys Representative

### Junior Class

Dixie Kent, President  
Mike Moore, Vice-President  
Kaya Stahle, Secretary/ Treasurer  
Cherie Daniel, Girls Representative  
Sean Finley, Boys Representative

### Freshman Class

Rebecca Cossel, President  
Kyla Loucks, Vice President  
Kayla Yiengst, Secretary/Treasurer  
Sandra Martinez, Representative  
Cole Ashby, Representative

## **CLUB OFFICERS 2007-2008**

### **National Honor Society**

Amanda Staudenmier, President  
Ethan Sauer, Vice-President  
Stephanie Powell, Secretary/Treasurer  
Dixie Kent, Historian  
Mike Moore, Representative  
Mr. John Lindley, Advisor

### **BPA Officers**

Angela Herrera, President  
Shylah Eells, Vice-President  
Jessie Cossel, Secretary  
Ryan Rebischke, Treasurer  
Mrs. Brandy Smith, Advisor

### **FFA**

Marcus Miller, President  
Amy Beagley, Vice-President  
Bethany Sevy, Secretary  
CC Zanardi, Treasurer  
Kelsey Granden, Reporter  
Kaya Stahle, Sentinel  
Josefina Jacobo, Historian  
Mr. Mike Martin, Advisor

### **Band Officers**

Kaya Stahle, President  
Brian Galligan, Vice-President  
Jennifer Shriver, Secretary  
Ms. Dawn Sandmeyer, Advisor

### **Choir Officers**

Cera Jackson, President  
Molly Rice, Vice-President  
Edith Leal, Secretary  
Heather Miranda, Representative  
Ms. Dawn Sandmeyer, Advisor

### **FHLA Officers**

Ariana Carrillo, President  
Alma Marcial, Vice-President  
Mayra Rodriguez, Secretary/Treasurer  
Jessie Cossel, Historian  
Maria Martinez, Events Coordinator  
Ms. Amber Culbertson, Advisor

### **Cheerleading**

Advisor

## **PARENT RIGHTS AND RESPONSIBILITIES**

Parents have the RIGHT to expect quality education for their child. Parents have the RIGHT to assume their child is treated fairly and is safe when at school. Parents have the RIGHT to contact the school at any time with any questions.

Parents have the RESPONSIBILITY to be aware of the school's expectations for students and of the acceptable rules of conduct as outlined in the Student Handbook. Parents are RESPONSIBLE for encouraging regular and punctual attendance of their child and for ensuring their student completes any assignments or homework given. Parents have the RESPONSIBILITY to respond to telephone calls or letters from the school.

The school relies on support from parents in the education of students. The school cannot do the job of educating your child alone. Your support and involvement are most important.

### **Idaho Law**

**18-916. Abuse of school teachers -- Every parent, guardian or other person who upbraids, insults or abuses any teacher of the public schools, in the presence and hearing of a pupil thereof, is guilty of a misdemeanor. [I.C., § 2, p. 624.]**

### **33-512. Governance of schools**

**(11) To prohibit entrance to each schoolhouse or school grounds, to prohibit loitering in schoolhouses or on school grounds and to provide for the removal from each schoolhouse or school grounds of any individual or individuals who disrupt the educational processes or whose presence is detrimental to the morals, health, safety, academic learning or discipline of the pupils. A person who disrupts the educational process or whose presence is detrimental to the morals, health, safety, academic learning or discipline of the pupils or who loiters in schoolhouses or on school grounds is guilty of a misdemeanor.**

## STUDENT RIGHTS AND RESPONSIBILITIES

Rights	Responsibilities
I have the right to be happy and to be treated with kindness in my school. This means that no one should laugh at me or hurt my feelings.	I have the responsibility to treat others with kindness. This means that I will not laugh at or tease others or try to hurt the feelings of others.
I have the right to be myself in my school. This means that no one will treat me unfairly because I am an adult or child, black or white, boy or girl, fat or thin, tall or short.	I have the responsibility to respect others as individuals and not to treat others unfairly because they are an adult or child, black or white, boy or girl, fat or thin, tall or short.
I have the right to be safe in my school. This means that no one should deliberately hurt, kick, pinch, or threaten me.	I have the responsibility to make my school safe by not deliberately hurting, hitting, kicking, pinching, pushing, or threatening anyone.
I have the right to expect my property to be safe in my school.	I have the responsibility not to steal or destroy the property of others.
I have the right to learn about myself and others in my school. This means that my opinions and feelings will be treated with respect and consideration.	I have the responsibility to learn about myself and others in this school. This means that I will listen to and respect the opinions and feelings of others.
I have the right to hear (listen) and be heard in my school. This means that no one will scream, shout, run, swear, yell, or otherwise disturb me as I work.	I have the responsibility to help maintain a calm and quiet school. This means that I will not scream, shout, run, swear, yell, or otherwise disturb others as they work.
I have the right to enjoy my school building and the materials, books, and equipment in it.	I have the responsibility to enjoy my school building and the materials, books, and equipment in it. This means that I will not abuse or damage school property, but will keep these in good condition for others to use.

**I know that if my behavior is disruptive, the teacher may temporarily remove me from class. I will have the opportunity to discuss my behavior with my teacher and with the administration.**

## **BEHAVIOR DISCIPLINE PLAN**

The school board, administration, and staff believe that the primary obligation for developing self-discipline, responsibility, and respect for others starts with the parents and the home. Students who have developed these qualities normally progress well. Marsing High School is also concerned with students' development of attitudes, habits, and behaviors; and will endeavor to provide a proper climate for learning. The school will strive to work cooperatively with parents in the students' development. Teachers want all students to learn, but their efforts can be thwarted by disruptive students. When students do not follow the rules of proper conduct, school personnel are responsible for taking action in the interest of those students as well as other students in the school. In order to meet this shared responsibility of providing a safe and orderly environment, parents, teachers, and administrators have developed the following discipline plan.

Development of responsible behavior and self-discipline occurs at two levels. First, the classroom teacher assumes responsibility for gaining the respect and cooperation of the students so that an effective learning environment may be maintained. All teachers will strive to apply their classroom management plan in a manner that is both fair and consistent. Their classroom management plan will provide a set of clearly established and understood rules and consequences. A copy of this plan will be displayed in the classroom and distributed to the students at the beginning of school, and a copy of each teacher's classroom management plan will be kept on file in the office. Second, disciplinary problems beyond the scope of the teacher's responsibility or that are referred to the office will be dealt with using the following guidelines.

### **GUIDELINES FOR USE OF ADMINISTRATIVE DISCIPLINE PLAN**

All teachers will maintain a classroom management plan within their classrooms to handle any problems that occur within the classroom. As part of this plan, provisions for notifying the parents or guardians when a problem exists will be made. The parents or guardians of the student who is sent to the office on his/her first discipline referral will be contacted by phone or by mail regarding the reason for the referral. If the reason for the referral warrants an offense of Consequence 4 or above on the Administrative Discipline Plan, the principal will call and/or arrange a parent conference to be held on the earliest possible date and time following the offense.

A disciplinary file will be initiated for each student referred to the office. A record of each violation as well as the consequence assigned will be maintained. Parents will be notified in writing of all violations resulting in referral to the office.

After a student has received a consequence, the next violation will result in the student being advanced to the next consequence. For example, if a student is on Consequence 1 and commits another Consequence 1 violation, he/she will be advanced to Consequence 2. A consequence may be "jumped" if the infraction calls for a higher entry level consequence. For example, if a student is on Consequence 1 and commits a Consequence 4 violation, he/she will be advanced to Consequence 4 or 5. Normally, a student will be advanced up the discipline plan one consequence at a time; however, the principal reserves the right to exercise discretion depending on the circumstances of the violation.

When a student has been given Monday Night Detention, he/she must serve that time on the following Monday, or Tuesday if Monday is a school holiday. In every case, the parents or guardians will be notified before the detention on Monday is to be served. Students missing

Monday Night Detention will be assigned two or more additional hours or may be suspended for one day.

A student may work his or her way off the Discipline Plan by demonstrating good behavior. For example, if a student has committed a Consequence 1 violation and goes 10 days before committing a second violation, he/she will be given Consequence 1 rather than being advanced to Consequence 2.

### **IN-SCHOOL SUSPENSION**

A student who receives an in-school suspension will go to the office area for the day.

\*Students who are in a school activity may go to the activity but cannot participate in the activity. **Students may make up class work, but not tests or quizzes.**

### **ADMINISTRATIVE DISCIPLINE PLAN**

Consequence #1: Two hours after school detention at Monday Night School. Parent notification by the principal by phone or mail.

Consequence #2: Two-four hours of Monday Night School. Parent notification by the principal by phone or by mail.

Consequence #3: Four hours of Monday Night School or one day in-school or out-of-school suspension. Parent notification by the principal by phone or by mail.

Consequence #4: One day out-of-school suspension and two days of in-school suspension. Parent contacted by the principal.

Consequence #5: Three days of out-of-school suspension. Parent contacted by the principal.

Consequence #6: Two days out-of-school suspension and three days of in-school suspension. Parent and student conference with the principal and with the resource officer if applicable.

Consequence #7: Expulsion hearing before the school board.

When students are on out-of-school suspension, they may not be on school grounds or participate in school activities during any portion of the day or days listed on their suspension notice. If a student is suspended on a Friday and Monday, he/she may not participate in school activities on the weekend between suspension dates.

Students who are suspended out-of-school may not make up the work for credit or take a test for the class periods missed during the suspension. Students on in-school suspension may make up their classroom assignment, but not a test.

## **DUE PROCESS**

Every student is entitled to due process. The student must be informed of the charges, the potential consequences of the act, and must have an opportunity to present his/her version of the incident in question.

### **Multiple major discipline violations will result in the following due process procedures:**

- Step #1: Principal conducts a conference with the student, notifies parents, and administers appropriate consequences, whether it be Monday Night Detention School or in-school or out-of-school suspension.
- Step #2: A conference with the principal, student, and his/her parent(s) or guardian(s). The conference may be by telephone or in person. The student may be suspended for up to five days of either in-school or out of school suspension, or a combination of both. The suspension period may be shortened based on the infraction.
- Step #3: The student appears before the Board of Trustees for continued suspension or possible expulsion. A student who has been recommended for suspension to the Board may be issued a prolonged suspension if admission of the suspended student would be detrimental to the other students' health, welfare, or safety.

If a student feels the consequence is wrongly administered, he or she may appeal the decision to the next higher authority in the school chain of command.



## STUDENT BEHAVIOR EXPECTATIONS

Marsing High School is an excellent school with great students and staff. To further Marsing High School's excellence, we ask students to behave in a manner that will be a credit to our school. Please do not engage in any unacceptable behavior including, but not limited to, the following:

- Possession or use of alcoholic beverages or drugs on school property.
- Smoking or possession of tobacco in the building or on school property.
- Possession or use of anything that might be considered a weapon.
- Fighting on school property.
- Destruction or defacing school property.
- Flagrant disrespect of staff or other students.
- Locker misuse.
- Excessive tardiness.
- Excessive unexcused absences.
- Inappropriate conduct which may reflect a bad image on the school.
- Inappropriate show of affection between students.
- Littering in the building or on school grounds.
- Extreme dress or appearance which is disruptive to class.

**Unsatisfactory behavior may result in removal from class or suspension from school.**

## INAPPROPRIATE BEHAVIORS AND CONSEQUENCES

Students in the Marsing School District are expected to abide by accepted standards of good conduct and discipline based on their grade level and age. This responsibility applies while on school grounds, while participating in any school function or activity, and while riding the bus to and from school.

Fighting, possession of a weapon, and possession or use of drugs, alcohol, or tobacco products will result in immediate suspension and possibly a citation from a law enforcement officer and/or subsequent expulsion by the school board.

### STUDENT/STUDENT RELATIONSHIPS

**Threatening or Intimidating Acts:** The act of verbally, or by gesture, threatening the well-being, health, or safety of any student on school property, or en route to and from school. Consequence 1 or 2.

**Physical Attack:** The act of physically assaulting or, in some manner, attempting to injure any student while on school property or going to or from school. Consequence 5 (referral to police when appropriate).

**Showing Disrespect Toward Other Students:** The act of insulting, calling derogatory names, using obscenity toward, dishonoring, or in any other manner, abusing verbally or in writing any member of the student body. Consequence 1-4.

**Shake Down:** The act of extorting things of value from a person in the school under pressure of either implied or expressed threats. Consequence 5 (referral to police when appropriate).

**Fighting:** The act of involving hostile bodily contact in or on school property, or property, or going to or from school, including any activity under sponsorship. Consequence 5 (referral to police when appropriate).

**Scuffle or Horseplay:** The act of tripping, shoving, pushing, misusing other students' books, etc. Consequence 1 or 2.

**Property Damage:** Consequence 2 or 3 -- based on the violation or cost of item damaged (parent contacted and restitution required).

**Theft:** Consequence 3 or 4 -- based on violation or cost of item stolen (parent contacted and restitution required (referral to police when appropriate)).

### **STUDENT/STAFF RELATIONSHIPS**

**Insubordination:** The act of willfully failing to respond or carry out a reasonable request by authorized school personnel. Consequence 1-4, depending on violation.

**Threatening or Intimidating Acts:** The act of verbally, or by gesture, threatening the well-being, health, or safety of any member of the school staff. Consequence 5-7 (referral to police and charges filed when appropriate).

**Physical Attack:** The act of physically assaulting any member of the school staff on school property or at any activity under school sponsorship. Consequence 7 (referral to police).

**Disrespect:** The act of insulting, calling derogatory names, dishonoring, making gestures, or in other manner abusing verbally or in writing any member of the school staff. Consequence 1-4.

#### **Disrespect for the Property of a Member of the School Staff:**

**Damage:** Consequence 2 (restitution required through parental contact)

**Theft:** Consequence 3 or 4 -- based on the violation or the cost of the stolen item.  
(restitution required and referral to police when appropriate).

**Major Theft/Damage:** Consequence 5-6 (restitution required and referral to police)

**Sexual Harassment:** Refer to District Policy 503.1. -- For purposes of this policy, sexual harassment is defined as any type of unwelcome or unwanted conduct of a sexual nature committed by any student or staff member of the district. Examples of sexual harassment include, but are not limited to, the following:

Demanding sexual favors in exchange for favorable grades, assignments, other educational benefits, or benefits related to extracurricular activities, or promises of the same.

Continued or repeated sexual jokes, language, flirtations, advances, or propositions.

Verbal abuse of a sexual nature.

Graphic verbal commentary about an individual's body, sexual prowess, or sexual deficiencies

Leering, whistling, touching, pinching, brushing the body, assault, coerced sexual acts, or suggestive, insulting, or obscene comments or gestures.

Name calling, related stories, gossip, comments, or jokes that may be derogatory toward a particular sex.

The display of sexually suggestive graffiti.

The display of sexually suggestive objects, pictures, posters, or cartoons.

Asking questions about sexual conduct or sexual orientation or preferences.

Conduct of this nature is unacceptable on school grounds, during regular or special school sessions, or at any school activity. Consequence 2-7.

## **SCHOOL PROPERTY**

**Vandalism:** The act of willfully destroying public property.

Misuse of Printed Material: The act of destroying or defacing magazines, books, or other printed material. Consequence 1–2 (restitution required).

Defacing: The act of damaging property requiring cleaning or repair. Consequence 2–4 (restitution required).

Destruction: The act of rendering property unusable. Consequence 5–7 (restitution required and referral to police).

**Theft:**

Minor theft: Not serious enough to report to police. Consequence 3–4 (restitution required).

Major theft: Considerable enough to be reported to police. Consequence 5–6. (restitution required and referral to police).

**Abuse of School Grounds and Graffiti:** Consequence 5 (restitution required and referral to police when appropriate).

**Littering:** Consequence 1.

**Misuse of Food:** The act of consuming food or drink other than in assigned areas -- also the throwing of food. Consequence 1.

## **PROTECTION OF THE PUBLIC SAFETY**

**Detonation of Firecrackers or Other Explosive Devices:** Consequence 4–7 (referral to police).

**False Alarms:** The act of initiating a fire alarm or initiating a report warning of a fire or other catastrophe without just cause. Consequence 5 (referral to police).

**Bomb Threat:** Consequence 7 (referral to police).

**Arson:** The act of willfully and maliciously burning or attempting to burn any part of any building or any property of the school or of its staff and students. Consequence 7 (referral to police and fire department chief).

**Possession of Weapons:** The act of having a weapon or other dangerous item on person or in locker. Consequence 7 (referral to police).

**“The Marsing School District has a zero tolerance for students who disrupt the learning process and bring to school weapons, look-alike weapons, or other objects or substances that are a threat to the health and safety of other students, staff members, or visitors.” (Marsing School District Policy 502.8)**

## **PENALTIES FOR POSSESSION OR USE OF WEAPONS**

As pursuant to Marsing School District Policy 502.2, “Any student who possesses, uses, transfers, carries, or sells a Type 1 weapon or a Type 2 weapon while on the school campus or on any school bus or while in attendance at any school activity shall be suspended immediately from school for not less than one (1) year except that, after reconsideration, the Board of Trustees may modify the expulsion requirements on a case-by-case basis.

Any student who possesses, uses, and/or threatens to use a Type 3 weapon shall be subject to administrative disciplinary action, which may include suspension or expulsion of up to one (1) year.”

## ALCOHOL, TOBACCO, AND DRUGS

**Definitions:** The term drug shall include any alcohol or malt beverage, any tobacco product (includes chew), any controlled substance, any illegal substance, any abused substance, any medication not approved and registered by the school authorities, and/or any substance which is intended to alter mood. In addition, the term school premises shall include not only buildings, facilities, and grounds on the school campus, but shall also include school busses, school parking areas, and any facility being used for a school function.

**Policy:** Students attending school in the Marsing district will not use, possess, sell, buy, or distribute drugs, including alcohol, tobacco, controlled substances, or related paraphernalia on school premises. A student will violate the district's drug, alcohol, and tobacco use policy when:

1. He or she is on school premises, evidencing behavior that creates a reasonable suspicion that he or she may be illegally under the influence of drugs, including alcohol, tobacco, or controlled substances.
2. He or she admits to using, possessing, selling, buying, or distributing drugs, including alcohol, tobacco, or controlled substances on school premises.
3. He or she is found to use, possess, sell, buy, or distribute drugs, including alcohol, tobacco, or controlled substances on school premises.
4. He or she is found to possess drugs, including alcohol, tobacco, controlled substances, or related paraphernalia, or to have such substances on his or her person, or in his or her locker, vehicle, or other property on school premises.

**Enforcement Procedures:** The use, possession, or distribution of any alcoholic beverage or illegal drug on or near school property or at any school function is prohibited by law and/or school policy. In all cases, the parent will be notified. Students will be referred to the school intervention specialist, will attend five education classes on substance abuse, will get a free assessment within 48 hours, and will sign a no-use contract.

**Possession:** Consequence 6 (parent notified, sheriffs department involved in readmission conference, referral to intervention specialist).

Second offense – referral to the school board with recommendation from the principal for expulsion.

**Selling or Transmitting:** Consequence 7 (referral to intervention specialist for informal assessment and appropriate services and referral to the sheriff's department for prosecution).

**Noticeably Under the Influence:** Consequence 6 (referral to sheriffs department when appropriate and referral to intervention specialist for informal assessment and appropriate services).

\*Second offense – referral to the school board with principal's recommendation for expulsion.

**Observed Use:** Consequence 6 (referral to sheriff's department when appropriate and referral to intervention specialist for informal assessment and appropriate services).

\*Second offense – referral to the school board with principal's recommendation for expulsion.

**Search and Seizure:** A student's person and/or personal effects (e.g., purse, book bag, vehicle, etc.) may be searched whenever a school official has **reasonable suspicion** to believe that the student is in possession of drug paraphernalia or drugs, including alcohol, tobacco, or controlled substances. Any evidence of a violation of the law and this policy may be seized by the principal or **designee**.

**Conduct Contract:** Any student violating this policy \*must sign a conduct contract before returning to school. Violation of the conduct contract may result in additional disciplinary measures.

**Drug, Alcohol, and Tobacco Assessment/Treatment:** The terms of the suspension and/or conduct contract may be modified, at the discretion of the principal or superintendent, if a student who has violated this policy voluntarily completes a drug, alcohol, and tobacco education course and/or undergoes assessment and treatment for drug, alcohol, and tobacco abuse.

**Tobacco:** The use, possession, or distribution of any tobacco product on or near school property or at any school function is prohibited by law and/or school policy. In all cases, the parent will be notified. Students will be referred to the school's intervention specialist, will attend five education classes on tobacco use, and will sign a no-use contract.

**Possession:** Consequence 4 (the tobacco substance will be confiscated and not returned to the student, sheriff will be called).

\*Second offense – referral to the school board with principal's recommendation for expulsion.

**Use or Distribution:** Consequence 6 (referral to sheriff for ordinance violation).

\*Second offense – referral to the school board with principal's recommendation for expulsion.

**Expulsion Hearing:** These policies will follow a student throughout his or her career in the Marsing School District. For example: If a student violates the policy while in the elementary or middle school and then violates the policy again during his/her remaining time in the Marsing School District, he/she will go before the school board for an expulsion hearing with the recommendation from the principal for expulsion from the Marsing School District.

## OTHER DISCIPLINARY INFRACTIONS

**Repeated or Serious Classroom Disruption:** Consequence 2

**Minor Disruption of Meeting or Assembly:** Consequence 1

**Cheating:** The act of stealing a test, tampering with the teacher's grade book, copying work, etc. Consequence 2-4 and a score of zero on the test or assignment.

**Forgery:** The act, written or spoken, of misrepresenting the truth (i.e. forged passes, parent signatures, false phone calls, misinformation to school personnel, etc.). Consequence 1-4.

**\*Using Radios, CD/MP3 Players, iPods, and Cell Phones, etc.:** (except for educational purposes) Consequence 1, if used in the classroom without permission or authorization (confiscated item to be returned to the student at the end of the day and to the parents on the second violation).

**Being in an Unauthorized Area:** Warning or Consequence 1-2, depending on circumstances.

**Being an Accessory to a School Violation:** Consequence 1-4 (consequence assignment at the principal's discretion depending upon the offense and the level of involvement).

**Abusive or Offensive Language:** The act of using such language in the presence of staff members and/or students, including written notes and published materials as well as vocal. Consequence 1-4.

**Necking, Embracing, or Similar Improper and/or Disruptive Behavior:** Consequence 1.

**Inappropriate Dress and Attire:** The act of wearing clothing that is a distraction in school or detrimental to the health, safety, or reputation of the student or school (i.e. short shorts, indecent style of clothes). Shoes must be worn at all times. Consequence 1 (the student will be sent home to change his or her attire).

**Hacky-sack played in any high school building:** Consequence 1

**Having skateboards in buildings or on school grounds:** Consequence 1

## REFERRALS AND EXTRACURRICULAR ACTIVITIES

Any student suspended for behavior will not participate in any field trips or school related activities for the remainder of the school year. If the referral happens in the second semester, the consequence is for the remainder of the year and the first semester of the next school year.

### FIELD TRIP REFERRALS

Any student who receives a behavior referral while on a field trip will receive the following consequences.

1. The student will receive the consequence that corresponds with the behavior exhibited.
2. The student may not participate on any field trip for the remainder of the year. If the referral happens in the second semester, the consequence is for the remainder of the year and the first semester of the next school year.

### STUDENT DRESS CODE

Good judgment should dictate what appropriate attire is for a particular occasion. Students are encouraged to dress in such a way as to contribute to school pride and school morale. Clothing that is excessively revealing such as short mini-skirts, short shorts, excessively loose or tight fitting, low cut tank tops or halter tops, spaghetti strap shirts or dresses or mesh shirts (unless a T-shirt is worn underneath), or shirts which expose the midriff are not allowed. The straps of a tank top must measure a width of 2 inches or more. Students will be given 1 warning and required to wear appropriate clothing. On the second offense they will be assigned Consequence 2 as well as being required to wear appropriate clothing.

**The Marsing School District prohibits the following items:**

1. **Any clothing or jewelry that distracts from the learning process or which sends a negative message or endangers others.**
2. **Hanging belts or chains.**
3. **Bandannas on any part of the body or clothing.**
4. **Pants (sags) more than two sizes larger than the student's waist or that do not stay up even with a belt.**
5. **Shirt messages that include gang related, alcohol, tobacco, violence, or obscene or sexual innuendoes.**
6. **Trench coats or coats that go beyond the knee.**
7. **Hats are not allowed to be worn in the school building.**

Students will respect and abide by the rules established regarding the student dress code. Any other apparel, which the administration determines to be inappropriate or unacceptable, will not be worn at school.



**You miss school, you lose out. . .**

## **ATTENDANCE REQUIREMENTS**

Attendance is required by both the state and the school district. Students at Marsing High School attend periods 1- 7 each day. When a student is not in the class assigned, he or she is considered absent. Certain exceptions include absences for school field trips or activities. These absences are not counted against the student's attendance. Other absences may be either excused or unexcused.

**Excused Absence:** The following will be considered excused absences:

1. Any absence due to student illness, injury, or doctor appointment.
2. Any other absence that has the prior knowledge of the parent or guardian that does not exceed eight (8) absences per period per semester.
3. Any absence caused by a government agency that was not the result of an action by the student.

**In order for the absence to be excused, the parent or guardian must notify the school by phone or by note within the first two days back at school.**

It is recommended that the parent call the school on the day the absence occurs. If this is not possible, the parent must call or send a note the day the student returns to class. A student with an excused absence has one day for each day of absence to make up his/her school work.

**If the absence is a prearranged absence, work should be obtained before the absence occurs and should be completed when the student returns to school. Students who are absent are required to contact the teachers of the missed classes on the first day back.** Teachers may allow more than one day for each day missed for makeup work to be completed, depending on the assignment.

If students need to leave the building during the school day for a doctor or dentist/orthodontist appointment or for family business, they must check out through the high school office. **If a student leaves the premises without checking out through the office, he/she will receive a truancy citation. Written or verbal permission from the parent must be obtained before the student is released. STUDENTS WHO DO NOT HAVE PERMISSION FROM THEIR PARENTS (or people listed on the registration form as authorized to excuse the student) WILL NOT BE ALLOWED TO LEAVE SCHOOL.** Students must sign-in with the office upon their return and obtain a pass back to class.

Students who are absent at the beginning of the school day, but who come to school for the remainder of the day, must sign-in with the office when they arrive. A note from the parent, doctor, dentist/orthodontist, or a call from the parent is required upon arrival in order for the absence to be excused.

Students must sign-in at the office before going to class.

**Unexcused Absence or Truancy:** The following absences will be considered unexcused or truant:

1. **All** absences other than those listed specifically as excused.

2. Absences become unexcused when the parent or guardian fails to notify the school of the absence within two (2) school days either by note or by phone.
3. Leaving the school campus during lunch is truancy.

Truancy is defined as an unexcused absence, whether it be one period or all day, without the knowledge of the parent or guardian.

### **CONSEQUENCES FOR UNEXCUSED ABSENCES OR TRUANCY**

**Unexcused absence #1:** Student is issued an unexcused absence. Principal conducts a conference with the student and parent is notified. When parents do not know that their student is absent, it becomes a truancy with Consequence 1

**Unexcused absence #2:** Student is issued a second unexcused absence. A Due Process Hearing is conducted and Consequence 2 is assigned.

**Unexcused absence #3:** Student is issued a third unexcused absence with Consequence 4.

**Unexcused absence #4:** Consequence 5 – Loss of all credit in all classes.

**Students who have an unverified unexcused absence, or truancy, may not make up the work or take a test for the class periods missed.** Unexcused absences are considered major discipline problems.

**Students who miss more than 8 days per semester in any class period will be denied semester credit in the class or classes. Suspensions will count toward the 8 days.**

### **APPEALS**

**An appeal may be made by the student and parents based on long term illness that is treated by a physician or other recognized practitioner, unless prohibited by religious beliefs, or an extenuating circumstance involving educational opportunities approved by the principal. Appeals are made to the building principal first, then to the superintendent, then to the school board. All appeals must be made within three weeks from the end of the semester in which the student has lost his/her credit.**

### **TARDIES**

\*The first 3 tardies each semester will have no penalty to allow for emergencies such as flat tires, running out of gas, etc. However, all tardies are counted and will result in the consequences below. **There are no excused tardies.** A student is tardy if he/she is not inside the classroom door and on task when the bell rings. Students more than 15 minutes late will be counted as absent rather than tardy.

The following procedures will be followed when students accumulate tardies during any one semester. Please note that tardies accumulate throughout the day for the entire semester. (They are not by period.)

**3 tardies** notification sent to parents

**4 tardies** conference with student – two hours Monday Night School – parents notified

**5 tardies** conference with student – four hours Monday Night School – parents notified

**6 tardies** one-day suspension without makeup privileges

**7 tardies** two-day suspension without makeup privileges

**8 tardies** three-day suspension without makeup privileges – consequence the same for more than eight tardies

## **PENALTY FOR NOT SERVING MONDAY NIGHT SCHOOL**

When two hours or more have been assigned, 4 additional hours will be assigned. If student does not serve these additional hours, then one to three days of in-school suspension without makeup privileges will be imposed. If extenuating circumstances prevent attendance at Monday Night School, the student or student's parent must talk with the principal in advance of the absence. **If a student is suspended for missing Monday Night School he/she still has to serve those hours missed on the following Monday when they return from suspension.**

**Any situation not specifically covered by the above procedures will be dealt with on an individual basis, and the penalty will be determined by the administration to fit the offense.**

## **THEFT OR DESTRUCTION OF PROPERTY**

Any student who steals property, enters a locked building or enclosure, or who destroys, defaces or otherwise damages school property shall be immediately referred to the principal. The principal will investigate, and if circumstances warrant, refer the case to the appropriate legal authorities. Theft or destruction of property shall be handled according to the discipline plan previously outlined. The student and his/her parent(s) or guardian(s) will be held responsible for restitution.

## **LOCKER ASSIGNMENTS**

Students receive their locker assignments during registration. Once students are assigned lockers, they are expected to remain in that same locker. Lockers should be secured at all times. Students are responsible for their lockers. Do not jam the locks. Doing so will result in a referral to the principal and restitution for any damage to the lock or locker.

## **CLOSED CAMPUS**

Marsing High School is a closed campus. **This includes during lunch time.** If a student leaves campus without permission, they will receive a truancy and the appropriate consequence. **No student will be in the student parking lot or in a car at lunch time without permission from the office or principal.**

## **TEXTBOOK CARE AND REPLACEMENT**

Students are responsible for textbooks issued to them. Students will be fined for lost or damaged books. Replacement costs will be assessed for lost books

## EARLY RELEASE

All students having early release **must leave** the campus, with the exception of a teacher asking a student to stay. That teacher then becomes responsible for that student. The student should be in the classroom at all times. Students may work in the library. **\*Only seniors may have Early Release.**

### **CD/MP3 PLAYERS, \*IPODS, CELL PHONES, SKATEBOARDS, ETC.**

Students are encouraged to leave expensive radios, iPods, CD/MP3 players, cell phones, etc. at home to prevent damage or loss of personal property. CD/MP3 players, cell phones, skateboards, etc. are not permitted in the classrooms unless permission has been granted by the teacher.

**Cell phones may be at school, but MUST BE TURNED OFF during class and passing periods. The phone must be in the student's pocket, purse or book bag.** Roller blades, and bicycles are not permitted in the school building.

Skateboards are not allowed at school because of possible injury to students. Leave your skateboards home. They are not to be on campus for any reason.

Cruisin' . . .

### **STUDENT USE OF MOTORIZED VEHICLES**

Students will not be authorized to drive or be passengers in or on any motorized vehicle during the school day. No student will be allowed to ride in the back of pickup trucks. The school day begins when a student arrives on campus. Students will not be allowed to drive to the gym or shop. Students will not be authorized to drive vehicles (or ride with others) to or during out-of-town activities where they are participants. Students will be required to ride the bus to COSSA classes and/or activities with the following exceptions:

1. Alternative school.
2. Car repair requested (in writing) by the teacher and the student's parent or guardian. The written request must specify the date the student will drive the car to COSSA.
3. When the principal determines that the student has a conflict between the COSSA bus schedule and athletic activities and/or other extracurricular school activities. The parent or guardian must sign a release of responsibility.
4. When extenuating circumstances exist, the principal may release the student to his/her parent or guardian who will provide transportation. The parent or guardian must sign a release of responsibility.

Students will be required to ride the bus to and from school activities. They will not be allowed to drive or ride in private vehicles while participating in any school activity. The following exceptions apply:



1. Parents or guardians may transport their students home from activities by signing a release with the participants coach.
2. Parents or guardians may transport their students to activities if the principal determines that an emergency exists.
3. When extenuating circumstances exist, the principal may release the student to his/her parent or guardian who will provide transportation. The parent or guardian must sign a release of responsibility.

Vehicles stolen or damaged at school or at a school function will not be the responsibility of the school district.

### **DRIVING CARELESSLY ON SCHOOL GROUNDS**

The act of driving without regard to the safety and well-being of those around. Spinning out and/or kicking up loose gravel in the parking lot is considered dangerous to others in the area. Consequence 2-4 (parents will be notified).

Penalty for failure to comply with the driving policy of the district is:

First offense: Two sessions of Monday Night School

Second offense: One day of in-school suspension.

Third offense: Two days of out-of-school suspension. Unexcused absences.

Fourth offense: Suspension from all school positions and activities.

### **BUS BEHAVIOR**

Good behavior on busses is essential in order for student safety to be maintained. Students are expected to abide by the following rules:

1. All students must be seated while the bus is in motion.
2. No rough or boisterous play is permitted.
3. Students are not permitted to lean out of the windows.
4. Spitting, inappropriate language, throwing things in or from the bus, or other forms of misconduct are forbidden.

#### **Students who refuse to behave appropriately will be subject to the following penalties:**

First offense: To be handled by the driver. Transportation supervisor and/or principal notify parents or guardians.

Second offense: Transportation supervisor and/or principal meet with student and contact parent or guardian. Student may forfeit the right to ride the bus for up to 3 school days. The student must be in attendance those days.

Third offense: Transportation supervisor and/or principal meet with student and contact parents or guardians. Student may forfeit the right to ride the bus for one week (five school days). The student must be in attendance those days.

Fourth offense: Driver refers to transportation supervisor and/or principal. Principal meets with student and contacts parent or guardian. Student is referred to superintendent if warranted. Student may forfeit the right to ride the bus for the balance of the school year. Student must continue to be in attendance at school or be considered truant. Denial of bus privileges for more than five days requires school board action.

**NOTE: Students attending classes at the gym will ride the bus to class. Students who miss the bus must report to the high school office.**

## FOOD AND DRINK

Students may consume food and drink before school, after school, and during lunch in the Student Lounge. **There will be no food in classrooms at any time. There is to be no food in the upstairs hall at any time.** Every effort should be made to keep the facility clean and free from litter.

## FREEDOM OF SPEECH, PRESS, AND ASSEMBLY

All students possess the Constitutional right of freedom of speech and press, and the Constitutional right to peaceably assemble and to petition the government and its representative for a redress of grievances, subject to reasonable limitations upon the time, place, and manner of exercising such right. Only material that has been approved by the principal or his/her designee may be posted or distributed on school property. Free speech or assembly may not be used to disrupt the educational process.

## GUEST SPEAKER FORM

Whenever guests are invited to participate in classroom instruction, teachers must complete a Guest Speaker Form, which is available in the office, and have approval from the principal. **Speakers must sign in and get a visitor pass in the office.**

## VISITORS

Parents and guardians are always welcome to visit the school. **All visitors must check in at the office and get a visitor pass. They must sign in and out. Student visitors are not allowed in the building or on the school grounds during school time.**

## MILITARY RECRUITER ACCESS

H.R. 1-559

SEC. 9528. ARMED FORCES RECRUITER ACCESS TO STUDENTS AND STUDENT RECRUITING INFORMATION.

“(a) POLICY-

ACCESS TO STUDENT RECRUITING INFORMATION. -

Notwithstanding section 444(a)(5)(B) of the General Education Provisions Act and except as provided in paragraph (2), each local educational agency receiving assistance under this Act shall provide, on a request made by military recruiters or an institution of higher education, access to secondary school students names, addresses, and telephone listings.

CONSENT. – A secondary school student or the parent of the student may request that the student’s name, address, and telephone listing described in paragraph (1) not be released without prior written parental consent, and the local educational agency or private school shall notify parents of the option to make a request and shall comply with any request.

SAME ACCESS TO STUDENTS.- Each local educational agency receiving assistance under this Act shall provide military recruiters the same access to secondary school students as is provided



generally to post secondary educational institutions or to prospective employers of those students.

“(b) NOTIFICATION.- The Secretary of Education, in consultation with the Secretary of Defense, shall, not later than 120 days after the date of enactment of the No Child Left Behind Act of 2001, notify principals, school administrators, and other educators about the requirements of this section.

“(c) EXCEPTION.- The requirements of this section do not apply to a private secondary school that maintains a religious objection to service in the Armed Forces if the objection is verified through the corporate or other organizational documents or materials of that school.



## CO - CURRICULAR PARTICIPATION INCLUDING ATHLETICS

### LET'S PARTICIPATE. . .

Students are encouraged to participate in school activities. Marsing High School is a member of the Western Idaho Conference in cheerleading, football, volleyball, cross country, boys and girls basketball, wrestling, softball, baseball, track, and dance team. In addition, BPA, FFA, FHLA, FCCLA, Choir and Band offer opportunities for students to compete. In order to meet eligibility requirements of the High School Activities Association and of Marsing School District, the following requirements must be met:

### CO-CURRICULAR CODE

It is the intention of this policy to establish guidelines which are protective of the rights of Marsing students in learning the values of **self-discipline and individual responsibility**. The students, parents, administrators, coaches and advisors of the Marsing School District believe the activities program exists to build important life skills and strong personal character. The opportunity to participate in the activities program is a privilege granted to all students of the Marsing School District. In order to exercise this privilege, the student must adhere to all guidelines and expectations set forth in the Student Handbook, the Co-Curricular Code and Team Rules. However, before these skills and personal character qualities can be developed, a student must make a commitment to follow some basic rules. These rules are set not to just improve personal performance, but also because each student is a representative of their school, their community, their family and themselves. Before a student may begin participation in an activity, they must have their parent/guardian read and sign the co-curricular code and return it to the school office.

## ACADEMIC REQUIREMENT

To participate in co-curricular activities, students must have a 2.0 grade point average (C average) in the prior nine-week grading period. To participate in fall activities, students must have a 2.0 GPA from the fourth quarter of the previous year. All classes will be figured into the grade point average. Participants are still required by the state to have passed five classes in the previous semester. The following table will help you understand what sports/activities will be affected by each quarter:

Football, Volleyball, Cross Country	Last quarter from previous year and 1st quarter
Girls / Boys Basketball, Wrestling	1st and 2nd quarters
Track, Softball, Baseball	2nd and 3rd quarters
Cheerleaders, Band	1st, 2nd, and 4th quarters
Dance Team	All 4 quarters

A notice of eligibility will be sent every 4 ½ weeks, with the progress reports in the middle of the quarter, and with your report cards at the end of each quarter. You may still practice and travel with the team, at the coaches' discretion, but will not be allowed to suit up or participate in the activity.

## BEHAVIOR REQUIREMENT

Students must sign the high school's co-curricular code. All students in any activity are expected to exhibit good sportsmanship and good conduct at all times. **In particular, they will not be in attendance at parties or participate in party activities where alcohol or other drugs are being consumed by minors.** Nor will they be in the company of other minors that are consuming/have recently consumed alcohol, drugs or other controlled substances. The administration will suspend any student in any activity for improper conduct.

## ACTIVITY BUS BEHAVIOR

Students are expected to ride the bus to competitions. However, when extenuating circumstances exist, the principal may release the student to his/her parent or guardian who will provide transportation to the competition. The parent or guardian must sign a release of responsibility. Parent or legal guardians may also grant permission for their child to ride home from the activity with them after they have signed a release form with the coach/advisor, although this practice is discouraged. **Students who do not follow these guidelines will not play or participate in that day's activity.**

## ATTENDANCE

Students need to be in attendance all day on game/activity days in order to be eligible to participate. An exception for up to one-half day can be made for doctor or dentist/orthodontist appointments, court appearances, or funerals. A student who is suspended is prohibited from playing or practicing during the period of suspension.

## PHYSICALS

The Idaho High School Activity Association requires all freshmen and all juniors to have new physicals before participating.

## INSURANCE

The Idaho High School Activity Association requires all athletes to have insurance or have a waiver signed stating why they are refusing insurance.

## VARSIITY LETTER

For a student to receive a varsity letter or a bar for additional years of participation in that activity, the student must:

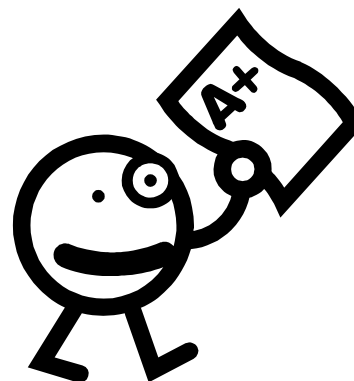
1. Complete the season
2. Be academically eligible by Idaho High School Athletic Association.
3. Be academically eligible by Marsing High School requirements.
4. Must have purchased an activity card.
5. Band or Choir must have 4 semesters of participation and either purchase an activity card or pay admission for all events or competitions that they participate in.

The coach or advisor of that sport or activity must have a clearly defined statement of requirements for a student receiving a varsity letter or bar.

## WATCH OUT FOR FALLING GRADES. . .

### GRADING

The Marsing School District supports the certified staff's endeavors to use a combination of percentage-based, competency-based, and ability-based evaluation procedures in determining student performance.



Grading of evaluative criteria shall be based on the following percentage points:

- |          |                                    |
|----------|------------------------------------|
| 90 – 100 | A Superior scholarship             |
| 80 – 89  | B Excellent scholarship            |
| 70 – 79  | C Average scholarship              |
| 60 – 69  | D Below average scholarship        |
| 0 – 59   | F Unsatisfactory - NO CREDIT GIVEN |

A grade of "I" means work is incomplete. **Students have two weeks after the conclusion of the semester to remove grades of "I".**

## VALEDICTORIAN AND SALUTATORIAN REQUIREMENTS

Valedictorian and Salutarian will be decided after the seventh semester grades have been calculated. This is at the end of the first semester of their senior year. To be eligible to be Valedictorian or Salutarian, the student must successfully complete four of the following upper division/advanced courses before or during their Junior/Senior year:

- |                       |                           |
|-----------------------|---------------------------|
| Honors English        | 12th grade                |
| Advanced Biology      | 11th or 12th grade        |
| Chemistry             | 11th or 12th grade        |
| Physics               | 12th grade                |
| Spanish II            | 10th, 11th, or 12th grade |
| Algebra II            | 10th, 11th, or 12th grade |
| Trigonometry/Calculus | 11th or 12th grade        |

Upon meeting these requirements, the decision will then be based on the highest cumulative GPA for the first seven semesters.

The honor roll gives recognition to students with high academic achievement at the end of each quarter. Highest honors are given to students with a grade point average of 4.0. High honors are given to students with grade point averages of 3.75 – 3.99. Honors are given to students whose grade point averages are 3.50 – 3.74.

## INDEPENDENT STUDIES

The Marsing High School faculty and staff will not provide any Independent Study and online class for credit. These must all be from accredited schools.

## GUIDANCE SERVICES

Marsing High School offers a comprehensive guidance program that is available to every student. Our counselor can help students make better-informed choices regarding education, positive interactions with friends and teachers, work, and other personal concerns. Students are encouraged to come to the guidance office during free time or make an appointment. The counselor will initiate group and individual conferences to discuss special concerns and to share general information.

In their relations with a counselee, the counselors will respect the integrity and guard the welfare of the counselee. Counselors regard the professional confidence as a trust and will not reveal such confidences without the counselee's permission, except when there is clear and imminent danger to an individual or to society.

## CLASS CHANGES

Any student requesting a class change after eight days into the semester (after August 31<sup>st</sup> for first semester and January 11th for second semester) **will receive an "F" for the class dropped**. A grade of "NC" will be given for the class replacing the dropped class, provided a passing grade in that class is maintained throughout the entire semester. Appeals may be made if extenuating circumstances beyond the control of the student exists. Appeals are made to the building principal first, then to the superintendent, then to the school board.

### The Quarter periods end:

1st quarter	October 17	3rd quarter	March 13
2nd quarter	December 19	4th quarter	May 23

### Midterm reports will go home on the following dates:

September 14	November 16	February 5	April 24
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## SOMETHING TO CELEBRATE!!!

### GRADUATION REQUIREMENTS

Marsing High School and the State of Idaho have specific requirements for graduation from High School. Students must have 48 credits. A credit is defined as a passing mark of "D" or higher in a state approved class.

A student must meet all of the following criteria:

**1. 48 total credits, including**

\*Core Classes:

English	8 credits
Science	4 credits
Math	6 credits
Social Studies	4 credits
Humanities	2 credits
Speech	1 credit
Health	1 credit
Physical Ed.	2 credits
*Economics	1 credit
*Electives:	19 credits



- 2. Class of 2008 must pass the Marsing Writing Assessment. Other classes must complete a Senior Project.**
- 3. Pass the Idaho State Achievement Tests (ISAT).** All students are required to be proficient in this test in order to graduate.

Colleges often require more mathematics and science. Some require foreign language and fine arts. It is the student's responsibility to check district and college requirements when selecting classes each year.

### TRANSCRIPT OF CREDITS

Transcripts of record for colleges and special vocational schools are sent out by the counselor for senior students or graduates. At least two school days advance notice is necessary. No charge is made for copies of the transcript. The request must be made in writing by the parent or by the student if the student is eighteen years old or older.

### SENIOR PARTICIPATION

1. To participate in the graduation ceremony, all of the requirements must be completed.
2. Only graduating seniors may participate in Senior Sneak Day or any other senior activities.
3. Any seniors who take an unauthorized Sneak Day will not participate in the school scheduled Sneak Day.

## **EARLY GRADUATION**

### **Permission to graduate from Marsing High School with less than four years attendance shall be granted by the Board of Trustees on the basis defined herein:**

All requests for graduation must be presented to the principal in writing with the student and parent signatures. This request must be submitted to the school office on or before September 8 for the first semester completion and on or before January 5 for second semester completion. The principal and the designated counselor shall make a thorough review of the student's credits and reasons for the request and shall make their final recommendation to the Superintendent and the Board of Trustees.

### **Requirements for graduating at the end of six (6) semesters:**

#### 10th Grade

- Complete a minimum of 32 credits
- Complete all 9th and 10th grade requirements
- Have a minimum cumulative 3.5 GPA

#### 11th Grade

- Complete all 11th and 12th grade requirements
- Complete all Idaho college academic entry requirements
- Complete all Marsing High School graduation requirements
- Have a minimum cumulative 3.5 GPA

### **Requirements for graduating at the end of seven (7) semesters:**

#### 11th Grade

- Complete a minimum of 40 credits
- Complete all 9th, 10th, and 11th Grade requirements
- Complete second semester English 12 and Government
- Have a minimum cumulative 3.5 GPA

#### 12th Grade

- Complete first semester English 12, Government, and Economics
- Complete all Idaho college academic entry requirements
- Complete all Marsing High School graduation requirements
- Have a minimum cumulative 3.5 GPA.

- Idaho college academic requirements may be waived for extenuating circumstances.

## **SCHOOL DANCES**

All district and school policies will adhere to the dress code that is appropriate for that dance (example: Prom- formal dresses and tuxedos or suits). Dance guests must be between the ages of 14-18. The student sponsor must put their name on the sign-in log with the following information: guests first and last name, phone number, address, age and the school they are attending. If they have graduated, the year of graduation must be provided. The principal must approve the guest before they can attend the dance. No guest will be permitted to enter the dance if they were not approved prior to the day of the dance.

## PLAGIARISM

Plagiarism is defined as stealing and passing off the ideas or words of another as one's own without crediting the source. It is also defined as committing literary theft. This is not only legally wrong, it is ethically wrong.

In word-for-word plagiarism, a researcher repeats the exact words of a source without giving necessary credit. Paraphrase plagiarism occurs when a researcher says basically the same thing as an original source with just a few words changed. In spot plagiarism, a researcher uses only a source's key words or phrases as his own or her own without giving credit.

All teachers reserve the right to give a zero (no credit) to any assignment should a student be guilty of any sort of plagiarism.



## MARSING HIGH SCHOOL MEDIA CENTER

Marsing High School Media Center has 14 computers for student use and can accommodate 35 students in the main part of the library for studying and reading. The library's collection consists of approximately 6000 titles and 7800 volumes including reference books, a Spanish collection, magazines, and newspapers (The Idaho Statesman), and full-text reference materials. The username and password to access these databases can be obtained from the library. For those students who do not have a computer at home, several laptop computers are available for overnight checkout after a parent has signed a user's agreement form.

Marsing High School Media Center is open during school days from 7:00 A.M. until 3:15 P.M. or later upon request.

## LIBRARY USE POLICY

The following charges were set by the Marsing School District Book Selection Committee as a means for making the student aware of his/her responsibilities and the possible consequences when he/she checks out library materials:

1. For lost books, or books extensively damaged, the charge will be a replacement cost of the same or similar title.
2. Replacement of media barcodes will be 25¢.
3. For torn pages, the repair cost will be 15¢ per page. **Please do not try to mend torn pages yourself.** The library has special tape for this purpose.

4. For pages written on with ink or crayon, the fine will be 5¢ per page. If excessive, the charge will be the replacement cost of the same or similar title. If in pencil, the student will erase the scribbling with no additional charge.
5. There will be no charges for books destroyed in automobile accidents or house fires.
6. Students may work off any library fines they may incur.
7. The fine for overdue library books is 10¢ per school day, excluding illnesses. If the fine exceeds the replacement cost of the library materials, the amount charged the student will be the larger.
8. The fine for overdue interlibrary loan books, videos, and computer notebooks is 25¢ per day, excluding illnesses.
9. The first interlibrary loan book per period per assignment is free of charge. In addition, any interlibrary loans are free of charge from the Canyon-Owyhee Library Group.
10. Additional interlibrary loans per same period and assignment are 50¢ per request for libraries outside the Canyon-Owyhee Group.
11. Students requesting interlibrary loan materials and then not using them will be charged for return postage.
12. Replacement costs of interlibrary loan materials will be charged according to the lending library's policy.
13. Parents/patrons who wish to use the media center materials will be charged a one-time \$2.00 user's fee. All other charges stated above apply.
14. School supplies and photocopies cannot be charged for later payment.

## LUNCH ROOM ETIQUETTE AND PROCEDURES

The food service department strives to promote high standards for child nutrition and school community nutrition programs with emphasis on nutritionally adequate meals that are appealing to children.

To ensure a pleasant and safe atmosphere in the school cafeteria, food service asks that these guidelines be observed:

1. Remove your hat when entering the cafeteria. All dress codes apply in the cafeteria.
2. Please wait in a mannerly fashion in the cashier line and serving line.
3. Please wait your turn. Do not go around the cashier and/or other students and staff without giving your ID (meal) number or money to the cashier.
4. Please have money and/or your ID (meal) number ready when arriving at the cashier station.
5. If you do not have your ID (meal) card, please wait at the back of the line until those with ID cards have been through the cashier line.
6. Please take food only from the serving line you chose; do not cross over to the other lines.
7. Please remember there are others who share the cafeteria with you. Leave the serving and dining areas clean.
8. Please stack trays so they lock together. A broken lunch tray, due to mishandling, will result in a \$5.00 charge to the student's account.
9. If good manners or appropriate behavior are not used, disciplinary action may be taken through the student's principal.
- 10. NO GUM ALLOWED IN THE CAFETERIA AT ANY TIME. PLEASE PUT GUM IN THE TRASH CAN BEFORE ENTERING THE CAFETERIA**



## RETURNED CHECK FEES

Checks returned to the food service program for insufficient funds will result in a \$10.00 check return fee being deducted from the student's account. The check will be deposited a second time unless food service is otherwise instructed by the check writer. If the check is returned a second time, the amount of the check and a second return check fee of \$10.00 will be deducted from the student's account.

## ID (MEAL) NUMBER

Students will continue to use their ID (meal) number from the previous year until new ones are printed. Students will be responsible for the ID (meal) number. They must have their ID (meal) number at mealtime or wait until the rest of the students have been served.

## LUNCH ROOM CHARGING

1. No breakfast charges are allowed.
2. High school students will be allowed one lunch charge. Payment notices will be sent home with students on a regular basis.
3. Students who have reached the charge limit may be given a peanut butter sandwich and milk.
4. When a student has reached the charge limit, and has been given a peanut butter sandwich and milk for a total of three days, there will be a charge of \$.50 for the milk and peanut butter sandwich each day thereafter. This charge will be posted to the student's account. Parents may call at any time to discuss student accounts.

## STUDENT FEES

If you take any of the following classes or are a member in one or more of the clubs, you must pay the following fees:

Activity Card	\$35.00 plus tax
Agricultural Fabrication	\$15.00 plus tax, per semester
Agricultural Mechanics	\$15.00 plus tax, per semester
Agricultural Structures	\$15.00 plus tax, per semester
Agricultural Welding	\$15.00 plus tax, per semester
Small Gas Engines	\$15.00 plus tax, per semester
Art	\$10.00 plus tax, per semester
Band	\$20.00 plus tax, per semester
Computer Paper & Cartridge	\$ 5.00 plus tax, per semester – <b>All students must pay</b>
Health Occupations	\$35.00 plus tax (Paid at COSSA)
Photography	\$20.00 plus tax, per semester
Physical Ed. Uniforms	\$13.00 T-Shirt & Shorts \$ 7.00 T- Shirt only \$ 8.00 Shorts only
Towel Laundry Fee	\$ 3.00 per semester
Weight Training	\$ 2.00 plus tax, per semester
BPA Club	\$15.00
FFA Club	\$15.00
FHLA Club	\$ 5.00

Yearbook	\$40.00 plus tax (during 1st month of school)
	\$43.00 plus tax (after 1st month of school)
	Engraved Cover -- \$ 5.00 plus tax
**Adult Season Athletic Pass	\$60.00 plus tax
**Family Season Athletic Pass	\$120.00 plus tax

\*\*Admission to home games only. Tournaments are not included.

## Overview of the 2007-2008 School Calendar

### Quarters

End of 1st Quarter	October 18 = 39 days
End of 2nd Quarter	December 20 = 39 days
End of 3rd Quarter	March 14 = 48 days
End of 4th Quarter	May 24 = 43 days

### Semester

End of 1st Semester	December 20 = 78 days
End of 2 <sup>nd</sup> Semester	May 24 = 91 days

### Testing Dates

ISAT Fall	September 18 - October 27, 2006
ISAT Spring	April 9 - May 18, 2007
DWA	Wednesday, November 29, 2006

### Student Days

August	9
September	19
October	18
November	18
December	14
January	20
February	18
March	15
April	20
May	18

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<b>Total</b>	<b>169</b>
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